

**San Mateo County – Continuum of Care (CoC) Steering Meeting
Special Meeting Including Project Priority List Approval for 2016 NOFA
August 26, 2016**

Minutes

Members in attendance: Gloria Flores-Garcia, Lenelle Suliguin, Laura Bent, Pat Bohm, Cindy Chan, Danielle Thoe, Peter Ehrhorn, Laura Escobar, Nadine Makki, Cori Manthorne, Lorraine Moriarty, Teri Chin, Linda Nguyen, Brian Greenberg, Melissa Platte, Fatima Soares, Allison Ulrich

Guests: Jane Chandler, Cindy Avila, Ingrid Trejo, Ken Cole, Halley Crumb, Vivian Wan, Katherine Finnegan

Staff/committee support: Jessica Silverberg, Brian Eggers, Cat Ngo, Selina Toy Lee, Tammie Sweetser (HSA) and Kate Bristol (Focus Strategies)

Topic	Discussion	Action/ Next Steps
<p>Vote on potential new committee members</p>	<p>Four potential new committee members were discussed.</p> <ul style="list-style-type: none"> • Susan Houston (representing seniors) • Jesus Contreras (representing education) • Brandy Harris (representing agencies serving victims of human trafficking) • Danielle Thoe (representing the City of San Mateo) <p>Teri Chin made the motion to approve the four new committee members and Laura Bent seconded the motion. All members present voted in favor. Motion passed.</p>	
<p>Finalize project priority list for 2016 CoC NOFA</p>	<p>Laura Escobar, as a member of the review panel, presented the project priority list.</p> <p>24 project applications were received: 20 renewal and 4 new projects.</p> <p>The ranking process was based on the Ranking and Review Policy, which was approved by the CoC Steering Committee in July 2016.</p> <p>The project priority list (ranking and tiers) was distributed and reviewed. The list includes the following.</p> <p>Tier 1: 17 renewal projects</p> <p>Tier 2: 2 renewal projects and 2 new projects (new projects: Housing Authority PSH and LifeMoves RRH)</p> <p>Renewals/re-allocated to new project: 1 project (Maple Street)</p> <p>Not selected to be included: 2 new applications (StarVista and Retraining the Village)</p> <p>A vote was taken by non-conflicted committee members. Motion was made by Fatima Soares to approve the CoC review and ranking committee priority list. Motion seconded by Lorraine Moriarty. All non-conflicted members voted in favor, with the exception of Allison Ulrich, who abstained. Motion passed.</p> <p>Handout- San Mateo County CoC Review and Ranking Committee Priority List 8/23/16</p>	

Topic	Discussion	Action/ Next Steps
<p>Review and Approval of Revisions to the CoC Governance Charter</p>	<p>Kate Bristol reviewed the proposed revisions to the governance with the committee. Brian Eggers reviewed the proposed changes to the HMIS policies.</p> <p>Committee members suggested some edits and additions. The revisions were noted, proposed changes will be made, and the document will be distributed to the committee for final approval.</p> <p>Handout- San Mateo County Continuum of Care and HMIS Governance Charter, proposed revisions 8/26/16</p>	
<p>Adjournment</p>	<p>Melissa Platte adjourned the meeting at 12:26pm</p> <p>Next meeting October 14, 2016.</p>	

San Mateo County CoC Project Priority List – 2016 CoC NOFA

August 23rd, 2016

Tier	Rank	Project Name	Provider Name	Type	Grant Request	Running Total
1	1	S+C Tenant Based (SP13)	Housing Authority	PSH	\$69,875	\$69,875
	2	Vendome	LifeMoves	PSH	\$191,257	\$261,132
	3	S+C Tenant Based (SP14)	Housing Authority	PSH	\$64,077	\$325,209
	4	S+C Sponsor Based (SP2)	Housing Authority	PSH	\$1,146,966	\$1,472,175
	5	SHP Scattered Sites	Housing Authority	PSH	\$886,735	\$2,358,910
	6	S+C Tenant Based (SP10)	Housing Authority	PSH	\$2,226,452	\$4,585,362
	7	S+C Belmont Apartments (SP8)	Housing Authority	PSH	\$196,483	\$4,781,845
	8	Casa de Sor Juana Ines	CORA	TH	\$229,668	\$5,011,513
	9	Spring Street Transitional	MHA	TH	\$40,283	\$5,051,796
	10	SAFE	LifeMoves	RRH	\$145,911	\$5,197,707
	11	RRH 2015	LifeMoves	RRH	\$434,004	\$5,631,711
	12	PSH (SP16)	Housing Authority	PSH	\$1,051,041	\$6,682,752
	13	Redwood Family House	LifeMoves	TH	\$133,750	\$6,816,502
	14	SAYAT Program	MHA	PSH	\$74,666	\$6,891,168
	15	First Step for Families	LifeMoves	TH	\$504,212	\$7,395,380
	16	Safe Harbor Transitional	Samaritan House	TH	\$107,000	\$7,502,380
	17	HMIS	HSA	HMIS	\$80,110	\$7,582,490
2	18	Family Crossroads*	LifeMoves	TH	\$133,750	\$7,716,240
	19	SP 15 (Waverly Place)	Housing Authority	PSH	\$214,345	\$7,930,585
	20	PSH (SP18)**	Housing Authority	PSH	\$408,031	\$8,338,616
	21	New RRH 2016**	LifeMoves	RRH	\$230,050	\$8,568,666

*Tier 1 threshold = \$7,589,390, so partial amount of Family Crossroads in Tier 1

**New projects selected to be included in application are highlighted in green

Renewal projects that were reallocated (not selected to be included in application)	Maple Street	LifeMoves	TH	\$230,050
New project applications received but not to be included in application	Rapid Rehousing for Youth	StarVista	RRH	
	Retraining the Village	Retraining the Village	PSH	

CoC planning grant (not ranked)	CoC Planning/System Coordination	HSA	Plan-ning	\$224,558
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