

400 County Center
 Redwood City, CA 94063
 (650) 363-4570

www.nfoforward.org

*A Municipal Advisory Council to the
 San Mateo County Board of Supervisors*



Linda Lopez, Chair
 Rafael Avendano, Vice-Chair
 Laura Caplan
 Beatriz Cerrillo
 Mary Martinez
 Dale Miller
 Everardo Rodriguez
 Esperanza Vázquez
 Diane Zermeno, Youth Member
 Jose Rodriguez, Alternate Youth Member

**North Fair Oaks Community Council
 Meeting Minutes**

Thursday, April 23, 2015

7:00 p.m.

Fair Oaks Community Center Multi-Purpose Room, 2600 Middlefield Road, Redwood City

Issue	Discussion	Decision/ Next Step/Action
<p>Roll Call</p>	<p>Present: Rafael Avendano, Laura Caplan, Beatriz Cerrillo, Linda Lopez, Mary Martinez, Dale Miller, Jose Rodriguez, Esperanza Vasquez and Diane Zermeno</p> <p>Absent: Everardo Rodriguez</p>	
<p>Public Comment</p>	<p>No comment</p>	
<p>Approval of Minutes</p>	<p>Minutes for the NFOCC meetings dated January 22, 2015.</p> <p>Councilmember Rafael Avendano made a motion to approve the March 26, 2015 minutes with the changes noted by Councilmember Laura Caplan. Councilmember Dale Miller seconded the motion.</p> <p>Councilmembers Rafael Avendano, Laura Caplan, Beatriz Cerrillo, Linda Lopez, Mary Martinez, Esperanza Vasquez and Diane Zermeno unanimously approved the minutes.</p>	
<p>Presentation on the San Mateo County Commission on Disabilities</p>	<p>Ligia Andrade, Commissioner for the San Mateo County Commission on Disabilities gave the following presentation:</p> <p>She noted that 20 percent of people in San Mateo County have a disability. In recognition of this, the Board of Supervisors established the Commission on Disabilities in 1991. There are a total of 21</p>	

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	<p>commissioners appointed by the Board of Supervisors. Their purpose is to advise the Board of Supervisors on disabilities-related issues, educate San Mateo County on the needs of people with disabilities, create opportunities for people with disabilities, and advocate for people with disabilities on systems issues.</p> <p>The Commission has done a number of events and outreach efforts such as:</p> <ul style="list-style-type: none"> • Present a report to the San Mateo County Board of Supervisors in conjunction with Disabilities Awareness Month in October • Hold an Art Showcase/Silent Auction featuring Artists with Disabilities <p>Currently, the Commission has two vacancies and they are seeking applicants.</p> <p>Councilmember Rafael Avendano asked if the Commission on Disabilities has a newsletter that the Council can help promote. Ligia mentioned that they do not have a newsletter but they have a website where people can find more information about the Commission.</p> <p>Councilmember Beatriz Cerillo ask if there is any outreach done with regards to voter registration. Ligia mentioned that it's one of the many outreach events that the commission does.</p>	
<p>Consideration of Proposal from Sheriff's Office for participation of the Council in the North Fair Oaks Community Festival</p>	<p>Sheriff Greg Munks presented the following summary:</p> <ul style="list-style-type: none"> • The North Fair Oaks Festival will be on August 16th 2015. • The purpose of the festival is to build community and create sense of place for the North Fair Oaks Community. • To date, the festival has raised over \$400,000. • The festival has been a welcoming event that features live entertainment. • The festival also had 90 non-food exhibitors giving agencies an opportunity to reach out to the community. • The funds raised from the Festival support the Sheriff's Youth Programs. <p>Councilmember Mary Martinez asked which youth programs are specific to geographic locations and which ones aren't.</p>	<p>Sheriff Munks will share more specifics about the youth programs and where the money goes.</p>

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	<p>Sheriff Munks stated that many of the youth programs are open to youths throughout San Mateo County. Other programs are targeted for specifically for coastside or bayside communities.</p> <p>Councilmember Laura Caplan asked what is being done to facilitate conversations between the businesses and the Festival.</p> <p>Catherine Tompkinson, Festival Director, mentioned that some of the local businesses are on the Queen of the Festival Committee and that businesses are open during the Festival.</p> <p>Sheriff Munks mentioned that clustering like agencies together would help people know where to find information.</p> <p>Veronica, Circulo Cultura, mentioned that the Festival has provided resources to the community and the Queen of the Festival provides scholarship to young girls to the North Fair Oaks area.</p> <p>Jim, Queen of the Festival Committee, mentioned that the Queen of the Festival program has provided an awareness of North Fair Oaks. He appreciates all the efforts that the Festival has done toward providing opportunities to youths.</p> <p>Beto Chavez, NFO Business, mentioned that the Queen of the Festival has been a showcase for North Fair Oaks. He appreciates all the efforts and the funds that have been raised for youth programs.</p> <p>Councilmember Dale Miller made a motion to approve the following action to enhance shared messaging and collaboration between the NFOCC and the Sheriff’s Office leading up to and during the festival:</p> <ul style="list-style-type: none"> . Have a feature NFO “spotlight” article featuring the Council and their message in the festival magazine . Include NFO Community Council in a future press release with the Sheriff & Supervisor Slocum promoting the festival . Have a space on the festival website featuring the NFO Council . Continue with the Council presence in the parade and on the 	

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	<p style="text-align: center;">stage during the event</p> <ul style="list-style-type: none"> · Offer a booth for the Council and/or their staff during the event · Resource booth and an “ask about my career” campaign <p>Youth member Diane Zermeno seconded the motion.</p> <p>Councilmembers Rafael Avendano, Laura Caplan, Beatriz Cerrillo, Linda Lopez, Mary Martinez, Esperanza Vasquez and Diane Zermeno approved the recommendation.</p>	
<p>Study Session to convert an existing 23,200 square foot industrial building to a public K-5 Charter Elementary School located on a parcel in the City of Redwood City and utilize the associated parking lot for the school which is located on an adjacent parcel in the unincorporated North Fair Oaks area of the County of San Mateo. The City and County each will process Use Permits for this development with the City assuming the Lead Agency role for the environmental review</p>	<p>Rob Bartoli Project Planner, Planning and Building Dept., San Mateo County, provided the following summary:</p> <p>PROJECT: 860 Charter Street/Rocketship Charter School</p> <p>The project site is located within a built-out industrial neighborhood surrounded primarily by light industrial and commercial uses. The site is currently developed with an approximately 23,200 sq. ft., one-story warehouse structure within the City of Redwood City (City) boundary and an associated surface parking lot and metal storage shed within the County of San Mateo (County) boundary. The site is currently occupied by a specialty auto sales company. The proposed project involves conversion of a 23,200 sq. ft., one-story warehouse structure located in the City at 860 Charter Street into a public K-5 charter elementary school, which would be located within the Redwood City School District and operated by Rocketship Education. The proposed project would also utilize an existing surface parking lot adjacent to the warehouse property that is located within the boundaries of the County. The proposed school would have a maximum enrollment of 600 students when fully operational. The school would include grades K-5, and may include a transitional Kindergarten Program.</p> <p>The City is the Lead Agency for the environmental impact review, which is currently being drafted. Once completed, the City will release the document for public comment. As a responsible agency, the County will review and may make comments on the document to the City for consideration. Following the close of the public comment period (dates to be determined), County staff will present the project to the North Fair Oaks Community Council public meeting for a recommendation specific to the Use Permit for the parking lot. After the NFOCC has made a recommendation, the City will then present</p>	

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	<p>their Use Permit and environmental document for the school to the Redwood City Planning Commission. If the school project is approved by the City, the County will then present the Use Permit for the parking lot to the County Planning Commission.</p> <p>Chair Linda Lopez asked if the County’s Planning & Building staff will be conducting any community outreach to the surrounding businesses. Rob Bartoli stated that the department will be sending out notices in the surrounding area and inviting comments from the businesses.</p> <p>Councilmember Rafael Avendano suggested that there should be signage to let the community know what project will be there.</p> <p>Councilmember Laura Caplan asked if there is any open space for the children to play.</p> <p>Rob Bartoli explained that as planned the drop-off area will double as the playground area, depending on the time of day.</p>	
<p>Recommendation action from Council on Off Street Parking Exception request for one new single car garage and one uncovered tandem parking space in the front setback, where two are required for 30 Columbia Street.</p>	<p>Bryan Albini, Planning and Building Dept., San Mateo County provided the following summary:</p> <p>PROJECT: Offstreet Parking Request/30 Columbia Street</p> <p>The property owner is requesting an Off-Street Parking Exception to:</p> <p>1) waive the 2nd covered parking space required for the main residence by replacing a one-car detached garage (illegally converted to a 2nd unit) with an attached one-car carport, 2) allow one uncovered parking space, required in association with the legalization of a detached 2 unit, to be located tandem to the proposed carport and within the 20-ft. front yard setback, and 3) allow a reduced 5-ft. wide unobstructed passageway from the street to the 2nd unit where 15 ft. is the minimum required.</p> <p>Councilmember Dale Miller mentioned that it’s an improvement to the current situation and provides a safety for the resident and therefore he recommended that the Council accept the recommendation.</p> <p>Councilmember Dale Miller made a motion to approve the off street parking exception request for one new single car garage and one uncovered tandem parking space for 30 Columbia Ave.</p> <p>Councilmember Esperanza Vazquez seconded the motion.</p>	

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<p>Recommendation action on CSA-8 recommendation</p>	<p>Peggy Jensen, Deputy County Manager of San Mateo County mentioned that the proposal was presented to the Council at the March Study Session. The Council wanted to wait for the presentation by the Sheriff’s Office before approval of the CSA-8 recommendation.</p> <p>Councilmember Dale Miller made a motion to approve the CSA-8 recommendation.</p> <p>Councilmember Mary Martinez seconded the motion.</p> <p>Councilmembers Rafael Avendano, Laura Caplan, Beatriz Cerrillo, Linda Lopez, Mary Martinez, Esperanza Vasquez and Diane Zermeno approved the motion.</p>	
<p>Supervisor’s Report</p>	<p>San Mateo County Supervisor Warren Slocum reported the following:</p> <ul style="list-style-type: none"> • On April 8th, the Redwood City School District has appointed John Baker as the new Superintendent effective July 1st. • On Tuesday April 21st, the Board approved to expand the ground-breaking medicine buy back/collection program to help keep our residents and water safe. It will be implemented on January 1, 2016. • On April 7th, we held a landlord/tenants informational forum. Supervisor Slocum thanked Rafael for his participation. The next landlord tenants information forum will be held at the Fair Oaks Elementary School on Wed., April 29 at 6:30 p.m. • Supervisor Slocum invited the community to join him on Saturday, May 2nd to celebrate the One-Year Anniversary of Friendship Park. All are welcome for the fun, activities, and festivities. The celebration will run from 10 a.m. to Noon. 	
<p>Sheriff’s Report</p>	<p>Lieutenant Mark Kuykendall, San Mateo County Sheriff’s Office, provided the following report:</p> <ul style="list-style-type: none"> • In reviewing the crime activities for the First Quarter of 2015 in North Fair Oaks area there was a decrease in reported crimes (636 vs. last quarter 886). • Part 1 crimes (Homicide, Rape and Robbery) were all down. There was also decrease in Part 2 crimes (auto theft, 	

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	<p>vandalism, disturbances).</p> <ul style="list-style-type: none"> • While there was an overall decrease in reported crimes there was an increase in theft, especially residential and auto burglaries. • The Sheriff’s Office is actively patrolling the North Fair Oaks area and have had an increase in the number of arrests. (179 / 68) and traffic citations (244 / 145). • There was a slight decrease in parking citations (1114 / 1428) as compared to the First Quarter of 2014. <p>To help us combat these crimes the Sheriff’s Office is asking residents and business owners to call in suspicious activity. Many times these calls result in arrests for warrants or other criminal activity.</p> <p>Councilmember Dale Miller asked if the Sheriff’s Office is conducting any Neighborhood Watch Programs. Sergeant Todd Finato mentioned that they currently setting up two new neighborhood watch programs.</p>	
<p>California Highway Patrol Report</p>	<p>Captain Mike Maskarich of the California Highway Patrol provided the following analysis of first quarter 2015 accident statistics.</p> <ul style="list-style-type: none"> • The statistics show a slight increase in the overall number of traffic collisions in the North Fair Oaks community: • 27 – 1st Q 2015 • 21 – 1st Q 2014 • 21 – 1st Q 2013 • In addition to the on-going CHP patrol activity in the area, five special enforcement deployments took place in the North Fair Oaks community during the quarter which resulted in 44 traffic citations, one parking citation, and 14 verbal warnings. 	
<p>NFO Forward Report</p>	<p>Ashley Quintana of the NFO Forward Outreach team provided the following summary:</p> <ul style="list-style-type: none"> • A consultant has been selected for the re-design of Middlefield Road; it is agendized for approval on the Board of Supervisors regular meeting on May 19th. • A “Call for Artists” has been sent out for a mural project and 	

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	<p>the utility boxes in North Fair Oaks.</p> <ul style="list-style-type: none"> The parking/zoning mixed-use ordinance will be presented to the Council in June. 	
Councilmember Reports	<p>Youth Member Diane Zermeno mentioned that the OYE conference will be held on Saturday, May 16th at the Fair Oaks Community Center.</p> <p>Councilmember Rafael Avendano mentioned that the Council had a very good retreat at their last Study Session and would like to thank the County for all their work.</p>	
Adjournment	<p>Councilmember Laura Caplan made a motion to adjourn. Councilmember Diane Zermeno seconded the motion.</p> <p>Meeting was adjourned at 9:30p.m.</p>	

Next Meeting
<p style="text-align: center;">North Fair Oaks Community Council Study Session Thursday, May 21, 2015 at 7:00 p.m. Location to be determined</p>