

**PROBATION DEPARTMENT
COUNTY OF SAN MATEO**



**Michael Callagy, County Executive Officer
Adam Ely, Deputy Executive Officer
Judge Susan Etezadi, San Mateo Superior Court**

Members

- John T Keene**
Chief Probation Officer
- Noelia Corzo**
Board of Supervisors
- Rebecca Baum**
District Attorney's Office
- Ziomara Ochoa**
Behavioral Health
and Recovery Services
- John Fong**
Human Services Agency
- Ron Rayes**
Private Defender's Office
- David Norris**
Chief, Menlo Park
Police Department
- Matthew Fox**
Sheriff's Office
- Kris Shouse**
County Office of
Education
- Susan Manheimer**
Community at-large
- Jane Smithson**
Community at-large
- Nick Jasso**
Youth Voice
- Johanna Rasmussen**
Juvenile Justice and
Delinquency Prevention
Commission
- Community Based
Organization Members:**
- Jessica Sanchez-
Martinez**
StarVista
- Margaret Hitchcock**
Y.M.C.A.
- Melissa Poling**
Fresh Lifelines for Youth

*****IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE*****
For remote access, please refer to the public participation instructions.

Juvenile Justice Coordinating Council (JJCC) Meeting

Thursday, November 21, 2024
12:00 - 2:00 pm
222 Paul Scannell Drive, San Mateo
Chief's Conference Room

MEETING AGENDA

I. CALL TO ORDER	Chief John T. Keene
II. PUBLIC COMMENTS	Chief John T. Keene
III. ROLL CALL	Chief John T. Keene
IV. UNFINISHED BUSINESS a. Approval of Minutes – August 22, 2024	All
V. NEW BUSINESS a. Comments and Updates b. Budget Update – None c. JPCF/JJCPA & YOBG/JJRBG Comprehensive Annual Report	Chief John T. Keene Hong Liu Kim Gillette-ASR
d. ADJOURNMENT	Chief John T. Keene

2025 JJCC MEETING SCHEDULE

- Thursday, February 20, 2025
- Thursday, May 22, 2025
- Thursday, August 28, 2025
- Thursday, November 20, 2025

MEETINGS ARE ACCESSIBLE TO PEOPLE WITH DISABILITIES.

Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Yanitxa Albino at least 72 hours before the meeting at (650) 400-3151 or yalbino@smcgov.org. Notification in advance of the meeting will enable the county to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical-based products.

If you wish to speak to the Committee, please fill out a speaker's slip. If you have anything that you wish distributed to the Committee and included in the official record, please send an email before the meeting to yalbino@smcgov.org or hand it to Yanitxa Albino, who will distribute the information to the committee members.



Public Participation Instructions

In 2024, the Juvenile Justice Coordinating Council (JJCC) meetings which are held in-person will also be accessible to the public by videoconference or phone.

Join In Person Location: 222 Paul Scannell Drive, San Mateo, CA 94402
Chief's Conference Room

Join Zoom Meeting:

<https://smcgov.zoom.us/j/92600278698?pwd=aXBMSXNxa0VVRZFZ5L1VtVmhJQXZkZz09>

Meeting ID: 926 0027 8698 Passcode: 411259

OR

Telephone: Mobile 1-669- 444-9171, Meeting ID: 92600278698#

Instructions for Public Comment During Videoconference Meetings

If you wish to speak to the Commission during public comment, you may raise your hand using Zoom with the Reactions button at the bottom of your screen or indicate that you would like to speak if you are attending in person.

During videoconference meetings of the JJCC, members of the public may address the JJCC as follows:

Written Comments:

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to yalbino@smcgov.org.
2. Your e-mail should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours prior to the meeting, it will be provided to the JJCC members and made publicly available on the JJCC website along with the agenda. We cannot guarantee that emails received less than 24-hours before the meeting will be read during the meeting, but such emails will still be included in the administrative record of the meeting.

Spoken Comments:

Spoken public comments will be accepted during the meeting through Zoom via videoconference or telephone. Please read the following instructions carefully:

1. The JJCC meeting may be accessed through Zoom online or via telephone.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When called, please limit your remarks to the time limit allotted.

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Juvenile Justice and
Delinquency Prevention
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**Community Based
Organization Members:**

Jessica Sanchez-Martinez
StarVista

Margaret Hitchcock
Y.M.C.A.

Melissa Poling
Fresh Lifelines for Youth

Juvenile Justice Coordinating Council (JJCC) Meeting

Thursday, August 22, 2024

12:00 p.m.- 2:00 p.m.

222 Paul Scannell Drive, San Mateo
Chief's Conference Room

MINUTES

Present Members:

Chief John Keene
Adam Ely
Rebecca Baum
Ron Rayes
John Fong
Johanna Rasmussen
Melissa Poling
David Norris

Absent Members:

Michael Callagy
Supervisor Noelia Corzo
Judge Susan Etezadi
Captain Mathew Fox
Kris Shouse

Online Members:

Ziomara Ochoa
Jane Smithson
Jessica Sanchez
Margaret Hitchcock
Nick Jasso
Susan Manheimer

Other Attendees:

Jacki Rigoni, Board of Supervisors; Diego Ochoa, SMFCSD; Hong Liu, Michelle Kozul, Nora Cullen, Sanam Aram, Yanitxa Albino, Probation

Online Attendees:

Becca Kieler, In Our Care; Beth Polito, LLESD; Melissa Moreno, Diva Ward, San Mateo County Community College District; Priscilla Menjivar, College of San Mateo; Sharon Cho, Superior Court; Jehan Clark, Melissa Larrarte, Monica Vargas, Probation

I. CALL TO ORDER

The meeting was called to order at 12:04 p.m.

II. PUBLIC COMMENT

None

III. ROLL CALL

IV. UNFINISHED BUSINESS

A. Approval of Minutes from February 22, 2024



The JJCC Minutes from February 22, 2024, were approved.

M: David Norris/ **S:** Adam Ely

Changes: Add in Johanna Rasmussen to present members

Abstentions: None

V. NEW BUSINESS

A. School District Superintendents Welcome

Chief Keene welcomed the San Mateo County School District Superintendent's and shared that he would like to reinvite representation from each school district in the county to bring back ongoing collaboration and communication regarding early intervention measures taking place at the local level. It would be great to have a broader discussion on what diversion and prevention work currently looks like outside of Probation and pull resources together. The goal is to prevent young people from moving deeper into the system by helping them and their families early in the process.

- David Norris shared that the Menlo Park Police Department is partnering with Atherton and East Palo Alto to develop protocols to provide early intervention in cities within the jurisdiction of Menlo-Atherton High School.
- Susan Manheimer added that we all need to be intentional with intervention services for it to work.

B. Comments & Updates

Chief Keene discussed the Juvenile Services and Institutions Data from April through June 2024.

- The youth in the system come from the same major cities: Daly City, East Palo Alto, Redwood City, and San Mateo.
- For youth in Juvenile Hall, the average length of stay has increased dramatically to 57 days, 92% of the population are felony offenses.

C. Budget Update

Chief Keene shared that there are no major updates. All funding streams remain the same.

- Still no update on the funding associated with the secure track SB823 youth.

VI. ADJOURNMENT

The next JJCC meeting will take place on Wednesday, November 20th.

The JJCC meeting was adjourned at 12:55 p.m.