



COUNTY OF SAN MATEO  
Juvenile Justice and Delinquency Prevention Commission  
222 Paul Scannell Drive • San Mateo, CA 94402

**Minutes of the Juvenile Justice & Delinquency Prevention Commission**

**June 28, 2022 | 5:15-7:30 pm**  
**Remote Meeting**

**MINUTES**

**Commissioners Present:** Monroe Labouisse, Chair; Karin Huber-Levy, Vice Chair Administration; Rocsana Enriquez (joined 5:25pm), Vice Chair Membership; Armaan Khare-Arora; Sasha Newton; Sathvik Nori; Johanna Rasmussen; Susan Swope; Austin Willis (joined 5:20pm); Melissa Wilson.

**Commissioners Absent:** Paul Bocanegra; Rebecca Flores.

**Additional Attendees:**

Judge Susan Etezadi – Juvenile Court  
Melanie Stauffer – SMC Probation  
Jehan Clark – SMC Probation  
Wesley Liu – Incoming Commissioner  
Ameya Nori – Incoming Commissioner  
Jennifer Martinez – Juvenile & Family  
Specialist, Redwood City PD  
Wendy Gwyn – The Art of Yoga Project  
Zach Kirk – Silicon Valley De-Bug  
Yolanda Leung – Judicial Council of CA  
Michelle Iracheta – Redwood City Pulse

Aurora Pena – Behavioral Health & Recovery Services  
Sharon Cho, District Attorney’s Office  
Jeneé Littrell – SMC Office of Education  
Kris Shouse – SMC Office of Education  
John Fong – HSA, Children & Family Services  
Ligia Andrade Zúñiga– SMUHSD Board of Trustees,  
Liaison- SMC Commission on Disabilities  
Chelsea Bonini – Liaison- SMC Commission on  
Disabilities  
Clara Jaeckel – Community Member  
Allen Bustos – Daly City resident, SFSU Student

**I. Administrative Business**

- a. **Call to Order:** Chair Labouisse called the meeting to order at 5:15 p.m.
- b. **Roll Call and Establish Quorum:** A quorum was established at 5:17 p.m.
- c. **Action to Adopt Resolution:** Meeting Location Change - Brown Act Compliance (AB361).

**MOTION: Swope /SECOND: Huber-Levy**

**AYES (VOICE VOTE): All present**

**NOES: none**

**ABSTAIN: none**

**MOTION PASSED.**

- d. **Action for Approval of May 2022 Minutes:** Chair Labouisse invited a motion to adopt the May minutes as circulated with the agenda, with one correction noted.

**MOTION: Labouisse /SECOND: Wilson**

**AYES (VOICE VOTE): All present**

**NOES: none**

**ABSTAIN: none**

**MOTION PASSED.**



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e. **Action to Set Agenda for June 28, 2022:**

**MOTION: Swope/SECOND: Huber-Levy**  
**AYES (ROLL CALL VOTE): All present**  
**NOES: none**  
**ABSTAIN: none**  
**MOTION PASSED.**

f. **Update on Membership:**

Chair Labouisse noted that the applications of Ameya Nori and Wesley Liu have been approved by the SMC Board of Supervisors and so these prospective Commissioners will be sworn in at this meeting. These incoming Commissioners will be effectively replacing Commissioners Khare-Arora and Willis, who will be leaving the Commission to attend college out of San Mateo County. Chair Labouisse recognized and thanked both of them for their valuable service to the Commission.

**II. Oral Communications:** Incoming Commissioner Wesley Liu, a Youth Advisor to CA Association of Youth Courts, highlighted the recent summit held by this association last Friday and Saturday. Speakers at the plenary sessions included Director Katherine L. Lucero of the Office of Youth and Community Restoration, and Professor Elizabeth Cauffman, who offered unique insights to the field of juvenile justice. No further written or oral public comments were provided for items not on the agenda.

**III. System Updates and Trends:**

**a. DA's Office (Cho).** Ms. Cho is currently supervising juvenile branch of DA's office, and will be joining bench of the Superior Court of SMC in January 2023, transitioning out of her current role in DA's office by end of the year.

**b. Probation (Stauffer)** – currently there are 16 deputy probation officers in juvenile division:

**Status of Youth on Probation:**

- Intake Unit (Assessment for Diversion/Investigations): 167 – with 53 new referrals in May:
  - 15 youth assessed for diversion or contract (letter of reprimand, victim impact awareness program; assessment with BHRS clinician for eligibility for 3/6 mo. contract; petty theft program)
  - 2 youth referred out to Youth Outreach Program
  - 36 youth referred to DA's office (mandatory send to DA – prior probation, terminated and new offense)
- Supervised Probation: 113 (formal & informal)
  - Placement: 0
  - With Gang Conditions: 10 (intensive probation)
  - Non-Minor Dependent Status: 4 (AB12 services - previously in placement, now receiving extended foster care with funding and services)
- Informal Diversion Contracts: 7



## COUNTY OF SAN MATEO

### Juvenile Justice and Delinquency Prevention Commission

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- 90 day contracts: 2
- 6 month contracts: 5
- Electronic Monitoring (EMP): 23 (pre-disposition youth and youth on probation)
- DJJ: 1 – note: already have had 4 youth return from DJJ to supervised probation in SMC
- 62% Hispanic/Latino; 13% Black/African American; 10% White; 6% Other; 5% Hawaiian/PI; 3% Asian; 1% Unknown

#### **Status of Youth at Institutions, Youth Services Center/Camp Kemp (Clark): 17 youth in custody:**

- **YSC:** 16 (male youth)
- **Camp Kemp:** 1 (female youth from Sonoma County); 3 girls attending Girls Empowerment Program (GEP) daily.
- Juvenile Hall: 11 Hispanic/Latino; 2 Black/African American; 1 White; 3 Hawaiian/PI
- Camp Kemp GEP: 1 Hispanic/Latino; 1 Asian; 1 Other

Ms Clark noted that YSC recently experienced a COVID outbreak, but have now resumed normal programming and operations. Protocols have evolved to allow for dealing with an outbreak on a specific unit, not requiring all units to be affected.

*Total youth in SMC juvenile justice system: 308 (last month: 301)*

#### **c. BHRS (Pena)**

Ms Pena noted have had some staffing changes and now currently have 3 clinicians on BHRS team who will do quarterly rotation on Investigations and Assessment unit, while also providing services to youth in juvenile hall and in the community. Clinicians continue to provide in-person services at juvenile hall and Camp Kemp, unless COVID situation requires remote services through telehealth sessions. Also continue with hybrid model to provide option for telehealth sessions where needed for convenience, and encourage all to come in at least once a month in person.

#### **d.HSA, Children and Family Services (Fong)**

Mr Fong reviewed the written update on relevant metrics which was provided by Mr. Fong to this meeting (attached to agenda packet).

- Youth in short-term residential therapeutic programs (STRTPs) in SMC reside in Canyon Oaks and Elysian facilities. It was noted that the JJDPC inspects the Canyon Oaks facility as part of its mandate, however the Elysian facility is administered by Children and Family Services for dependent, non-probation youth (was formerly the Receiving Home, and is still located on Tower Road).

#### **e. County Office of Education (Littrell)**

Students currently enrolled in County schools' summer school program - 28 students:

Canyon Oaks: 9 students

Gateway: 9 students scheduled to return in Fall (no summer program)

Hillcrest: 16 students

Camp Kemp: 3 students



## COUNTY OF SAN MATEO

### Juvenile Justice and Delinquency Prevention Commission

222 Paul Scannell Drive • San Mateo, CA 94402

Ms Littrell noted that they have been receiving quite a few referrals for Fall term at Gateway, and will likely be looking to serve middle school students as they have been hearing from districts that middle school students could benefit from these programs.

f. **Juvenile Court** (Judge Etezadi)

The Court is continuing with a hybrid model, requiring in-person appearances for contested hearings which involve significant issues, and allowing flexibility for remote participation in cases where there are difficulties for people to attend court in person and all parties are in agreement.

Judge Etezadi proceeded with the swearing in of new Commissioners Wesley Liu and Ameya Nori, and the re-appointment to a new term for Commissioner Sathvik Nori.

#### IV. Commission Updates & Actions:

a. **PeerPoint Youth Diversion Project** (Huber-Levy, Newton, Willis, Wilson)

Commissioner Wilson provided an update on funding raised in support of launching PeerPoint, noting that PeerPoint has now received a large grant (\$500,000) from The Gilead Foundation, Creating Possible Fund to support the launch and operation of the program over 3 years. The team will now work on transitioning the program to be launched by FLY in SMC. The Youth Leadership team will continue to be engaged in and supporting the program.

*Chair Labouisse provided opportunity for any members of public who wish to speak or make comments on agenda items to do so.*

b. **Juvenile Justice Coordinating Council, SB 823 Subcommittee, Reimagine Juvenile Hall Committee** (Labouisse, Bocanegra):

Chair Labouisse reported on the work to identify 'quick wins' now to improve living conditions in Juvenile Hall, which included the opportunity to apply for a Jump StArt Grant. As the first deadline was imminent, the team did some brainstorming and will continue to work on ideas with goal applying for an arts grant in the next application round in the Fall.

c. **Community Outreach** (Rasmussen):

This project was originally started 10 months ago and now urgently needs volunteers to support it, particularly bilingual Commissioners. Commissioner Rasmussen met with Supervisor Canepa to request translation services at JJDPC meetings and in the community. Also, Commissioner Rasmussen has created a clothes closet to provide youth attending court with a suit that they can wear to court and keep afterwards.

d. **Gang Intervention and Prevention Project** (Bocanegra, Flores, Labouisse, S. Nori, Rasmussen):

The project team have met and are currently in a research phase, gathering data and setting up interviews with people who have knowledge of gang activity in the county. Main objective is to reduce violent juvenile crime in San Mateo County.

e. **Inspections** (Rasmussen):

Resources are available on the Commission shared Google drive for the 2022 inspections. Inspection leads should now proceed to schedule their team visits, and coordinate any training/support needed for their team. Any Commissioner who has not yet signed up should please do so now.

f. **After School Programs Advocacy** (Huber-Levy):



## COUNTY OF SAN MATEO

### Juvenile Justice and Delinquency Prevention Commission

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Focus of project is currently advocating for optimal use of the unprecedented new funding for expanded learning in CA (Expanded Learning Opportunities Program: CA current budget provides \$4.8B for 2022-23), and collaborating with Thrive Alliance through the Children and Education Action Group. Recently met with Marin Promise Partnership leaders to discuss their strategies. A meeting with districts, and private and public stakeholders is planned for the fall.

g. **Coordination with Other JJDCs** (Huber-Levy):

Last week we had opportunity to participate with other JJDCs/JCs in statewide call (10 counties represented) regarding the Continuum of Care situation in CA to discuss how to work well together to raise awareness of issues and have impact on improving situation for children in need of these services. Next steps include training and education for all interested participants and then discussion of key issues and opportunities for working together.

h. **Legislative** (Huber-Levy):

Have updated the Legislative Coordination document to provide information and links relevant to juvenile justice legislation and uploaded to JJDC Google drive.

SB1273 School Reporting on Law Enforcement – Public Counsel Organization is advocating for this legislation. Objective of this bill is to recategorize certain student behavior as not requiring contact with law enforcement. (<https://publiccounsel.org/issues/education-equity/>).

Chair Labouisse invited a motion to extend the meeting by 15 minutes.

**MOTION:** Swope /**SECOND:** Wilson

**AYES (VOICE VOTE):** All present, except as noted below.

**NOES:** Newton

**ABSTAIN:** none

**MOTION PASSED.**

i. **Marketing & Social Media** (Rasmussen):

Social media presence on Twitter and Instagram continues to grow; JJDC meetings are uploaded to YouTube and available to public to watch. Please send any comments and missing items to Commissioner Rasmussen to complete the work on the JJDC website.

## V. New Commission Projects

a. **Update on Commission Retreat/Offsite** (Labouisse): Date is set for August 20 and County will be providing a facilitator. Commissioner Swope recommended starting retreat with a circle for Commissioners, and then invite public to participate in broader discussions of Commission business.

b. **Discussion on Proposed/Draft Projects:** Chair Labouisse opened up the list of proposed projects to discussion.



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Chair Labouisse moved that the Commission postpone starting any new projects until October in order to focus on the current projects and the upcoming inspections.

**MOTION:** Labouisse /**SECOND:** Rasmussen

**AYES (VOICE VOTE):** All present

**NOES:** none

**ABSTAIN:** none

**MOTION PASSED.**

Chair Labouisse and Vice-Chair Huber-Levy will provide a list of the projects setting out which are ongoing and which are postponed.

Meeting adjourned at 7:30 pm.

**Next Meeting: Tuesday, July 26, 2022**